

Gualala Community Center Board of Directors  
Special Board Meeting  
Tuesday – May 20, 2025 – 1:00 p.m.  
Gualala Community Center

1. Call to Order:
2. Roll Call:
3. Approval of Agenda
4. Treasurers Report: David Fouts
  - a. GCC Balance Sheet – May 2025
  - b. GCC Profit and Loss Statement – May 2025
  - c. GCC Budget Statement – May 2025
5. Old Business
  - a. GCC Elections and voting requirements – Kevin Evans
  - b. Appraisal of the Gualala Community Center assets – David Fouts, Paula Smith
  - c. Gualala Community Center Audit Update – David Fouts, Karen Russell
  - d. Point Arena High School Scholarships – Karen Russell
  - e. GCC General Membership Meeting – Karen Russell
6. New Business
  - a. Pay-n-Take guidelines and procedures for recruiting and keeping volunteers – Kevin Evans, David Fouts, Bill Matthews
  - b. Gualala Community Center Board Meetings Twice a month – Kevin Evans
  - c. Boundary line adjustment – Kevin Evans
  - d. OWL – Karen Russell
7. Committee Reports:
  - a. Building Maintenance and Operation – David Fouts
  - b. Funding/Grant Opportunities – David Fouts, Whyte Owens
  - c. Branding/Marketing/Newsletter – Barbara Pratt
  - d. Department head/volunteer meeting – Karen Russell
8. Public Comments on non-agenda items (continued)
9. Office Manager Report – Kathy McMurtry

## 10. Upcoming Dates and Events

- i. Pay-n-Take – May 17
- ii. Pay-n-Take Clothing – May 24
- iii. Pay-n-Take Clothing – May 31
- iv. Board of Directors Candidate filing closes – May 31
- v. Pat-n-Take – June 7
- vi. Board of Directors Meeting – June 10
- vii. Pay-n-Take Clothing – June 14
- viii. Pay-n-Take – June 21
- ix. GCC General Membership Meeting – June 21
- x. Pay-n-Take Clothing – June 28
- xi. GCC Board Meeting – July 8

## 11. Adjourn to next Board of Directors Meeting June 10, 2025 at 1:00 p.m. – Gualala Community Center