

Gualala Community Center Board Meeting Minutes  
September 10, 2024

1. Call to Order: 1:12 pm
2. Roll Call: Whyte, Jami, David, Kevin, Leslie (arrived at 1:20), Barbara, and Karen (left at 1:50 pm.)

Public Attendees: Sally, Evelyn, Cathe, Cathy, Nancy, Darla, and Paula

3. Approval of Agenda

Karen moved for approval of agenda, David 2nd, approved by vote of all.

4. Public Comments on non-agenda items:none

5. Approval of August 13, 2024 Minutes:David moved to approve minutes, Karen 2nd, approved by vote of all.

6. Correspondence/Presentations: none

7. Treasurer's Report: David Fouts

\$38,157 was made through the PnT for the month of August. Figures were higher due to the addition on an extra sale day.

Expenses for the month totaled: \$32,000 leaving a profit of \$6, 157. Extra expenses during August including ongoing costs associated with the demolition of the "Pink Building."

Karen asked about the audit of the GCC that was discussed last month and Kathy said she would follow up.

8. Committee Reports:

a. Annex Expansion/Remodel Committee – David Fouts

David spoke with a contractor who noted that adding 1800 sq. ft. to the annex would cost approximately \$2,000,000. At this time the options considered for the clothing department's return to the GCC campus would include:

-Enlarging the Annex

-Creating a modular stand alone space (naturally this would need to aesthetically align with existing buildings.)

-Having clothing returned to the building being rebuilt. (Nancy noted that if Clothing were to return to the new building the racks could be moved to the corridor to create more room in the main hall area in the case of a crisis. She also noted clothes could be a resource to share during an emergency.)

Kevin reached out to a company specializing in modular units and was quoted a cost for "renting"

the unit for a 30 month period (covering the period from now until the rebuild would be complete.) Comments varied as to what the costs would be to transport such a unit to Gualala.

Item was tabled with the need to gather more research related to options.

i. Committee Makeup

ii. Progress Report

b. Building Maintenance and Operation – David Fouts

M&O is working on repairing the upstairs door.

c. Funding/Grant Opportunities – David Fouts, Whyte Owens

No current updates. Whyte noted that he has experience as a professional grant writer. Barbara suggested pursuing a grant through AARP. Paula recommended pursuing grant funds through Redwood Credit Union. Paula also recommended creating a ‘grant template’ with information to share with all as we pursue grants. It was noted that the grant applications should also all be documented through a spreadsheet.

It was suggested that Michelyn from Mendonoma Health may be willing to share the data her organization has used for their grant writing.

d. Branding/Marketing/Newsletter – Barbara Pratt

i. Website Update

e. Membership levels – Barbara Pratt

Barbara presented the following for membership levels:

10,000 Benefactor

5,000 Patron

750 Sponsor

120 Patron

10 Member

f. Pay-n-Take Volunteer Meeting – Karen Russell

Karen met with the department chairs (prior to the GCC Board Meeting)

It was noted that the newly formed PnT Consolidation Committee (PCC) needs to coordinate and communicate with the Annex Committee (David) to communicate and coordinate efforts.

The Department Chairs made a request for minutes from the previous Board again. Kevin said we could look into that.

The clothing department is seeking a new manager and all are encouraged to spread the word.

The PnT Department Chairs voted to keep the official 9:00 am starting time for all entities within the PnT.

(Boardmember Russell left the meeting.)

g. Rebuilding Committee, Kevin Evans, Karen Russell, and Jami Sundstrom

i. Building Permit submittal Update – October 18th

1 Still on schedule for the start of construction first quarter

2025

9. Old Business:

a. Community Center Rebuilding Update:

- i. Comments on 50% Construction Documents
- ii. Waterproofing consultant (Steelhead Engineers, Inc) review and action

1 \$2,800 review at 50% Final design

2 \$1,500 fixed fee at 90% Final Design

iii. Moved the 220" projection screen to the large hall/south wall

iv. Irrigation Proposal – Review and action

b. Capital Campaign Update – Kevin Evans

- i. Banner Design
- ii. Advertising cards
- iii. Name Badges
- iv. Grant Update
- v. RCAC Loan Program
- vi. Fundraising Ideas
- vii. Fundraising letter for GCC Membership and public
- c. Pink Building Status – David Fouts

10. New Business:

a. Holiday Truck Parade Entry (November 30, 2024)

11. Office Manager Report – Kathy McMurtry

12. Upcoming Dates and Events:

- a. Board of Directors Meeting – September 10 th
- b. Pay-n-Take – September 21 st
- c. Pay-n-Take – October 5 th
- d. Meet State Assembly Candidates – October 5 th (Del Mar Center)
- e. Board of Directors Meeting – October 15 th
- f. Pay-n-Take – October 19 th