

AMENDED DRAFT Minutes

Gualala Community Center Board of Directors Meeting

August 13, 2024 - 1:00 p.m. - Gualala Community Center

1. Call to Order: 1pm

2. Roll Call: Kevin Evans, Leslie Bates, Whyte Owen, Barbara Pratt, Karen Russell, David Fouts

Staff: Kathy M, De Williams, RBC Member: Paula Smith

Absent: Jami Sundstrum

3. Approval of Agenda: additions m karen s leslie approved

Whyte: Logo tagline, Paula: reimbursement for officers attending dinners for outreach, Karen: ban dogs from PNT

4. Public Comments on non-agenda items: none

5. **Approval of July 9, 2024 Minutes:** m karen s david approved

6. Correspondence/Presentations: starcross acknowledging food bank donations,

7. Treasurer's Report: David Fouts

PNT Income: July 31,000, net income after expenses \$10,000 discussion of trash disposal expenses,

Budget for coming year: this year's budget shows \$380 profit. increased proposed income for PNT, every saturday clothing sales, donations 3 food banks and coastal seniors, board discretionary donations, scholarships, included Pink Building/CCP proposed expenses. **Motion to approve proposed budget** M karen s Barbara approved.

Potential for audit due to reported "income" which included insurance payout. **David and Kevin to work with Kathy to move forward and serve as contacts for this process.** This will also provide information for the upcoming capital campaign.

8. Committee Reports:

a. Annex Expansion/Remodel – David Fouts: to house all departments will require an expansion of building. **David will keep the PNT department heads updated.** Discussion of what will be needed to proceed-architect, engineers, another CDP.

b. Building Maintenance and Operation – David Fouts

Line item in new budget \$20,000 to put a new roof on the gable section of the annex. Nothing else to report

Kevin reported an email referencing the Clothing Room, **Bill will follow up with landlord.**

Discussion to clarify whether PNT operations are independent of the GCC BOD.

Consensus: **PNT operations are independent, BOD has oversight with regards to liability and spending the money.**

c. Funding/Grant Opportunity Status – David Fouts, Whyte Owen-

David: to follow up on a grant opportunity for resiliency with Mendocino County. US RDA loan-do not qualify, agency needed to be included from the beginning due to a competitive process, the annex may qualify.

Kevin reported that the Jared Huffman grant has been through all committees, waiting for house and senate vote.

BOD may need to consider hiring a Manager for the Capital Campaign.

d. Branding/Marketing/Newsletter – Barbara Pratt

Working on converting admin status for social media, discussion of web site design. PNT would be listed as a program. Post the BOD minutes on the website. 3 FB pages exist currently. Started a Constant Contact newsletter for members, volunteers. Working on Instagram. Contacted the ICO-at least 1 story per month, update the calendar, her computer data backed up.

e. Membership Development – Barbara Pratt

Suggesting a mailer similar to Arena Theater, use a sustaining membership with an automatic monthly donation, list on the webpage. Suggest levels of membership.

f. Pay-n-Take Volunteer Meeting – Karen Russell

The P'nT Department Chairs represent their departments and ask the board to:

-engage in better communication with GCC membership, particularly with information regarding the new build, P'nT, etc. Communication should prioritize the membership, and the greater Gualala community (and not be TSR centric.)

-establish a formal committee to re-house the clothing department with the rest of the group.

-consider replacing the costly chain link fence with a more cost effective alternative.

-consider a dog ban during P'nT sales.

-site the reference as to the requirement for gender neutral bathrooms in the

rebuild.

g. Rebuilding Committee – Kevin Evans, Karen Russell and Jami Sundstrom
Motion to approve Kevin to sign the agreement with Caltrans to accept an offer of \$9500 for right of way agreement. M David S Leslie approved
Motion to approve architectural specification service. M Whyte S Leslie approved

9. Old Business:

a. Capital Campaign Update-Thanks to Paula for efforts. Hire a professional to lead the Capital Campaign, it can proven to be useful. **Kevin will follow up.**

b. Pink Building Status – David Fouts

Invoice from Molly for her work: \$6,000 Coastal permit ready to submit. Sub contractors: Primo Engineering-\$7000, WAR \$142

Motion to approve expenses: m Karen s Leslie approve

10.New Business:

a. GCC Donation to ReBuilding Fund – Kevin Evans

Discussion for GCC to obligate \$100,00 to the rebuilding as a matching fund. Motion to advertise that Pay 'n' Take will match up to \$100,000 in the rebuilding fund. M David S Leslie approve

b. Pay-n-Take Sales – Kevin Evans -operations are independent of the BOD

c. Name Badges for Board Members – Kevin Evans

Motion to move forward with name badges up to \$100 M leslie S David approved.

d. Rebuilding Fundraising Idea, Golf Tournament – Jami Sundstrom
Tabled

E. whyte :Logo tagline- Celebrating is unclear table for future discussion.

f.Paula: reimbursement for officers attending dinners for outreach. GCC member representing the GCC may submit request for reimbursement of expenses. M Leslie S David approved

g.Karen: ban dogs from PNT, in line with Farmers Market, recent incident at sale, **Motion to ban dogs except for service dogs from all PNT areas** M Barbara S Karen

11. Office Manager Report – Kathy McMurtry
Bank signatures.

12. Upcoming dates and events:

- a. Art in the Redwoods Booth – August 17th & 18th Karen and Paula to work booth. 2 passes included. David will help with setup. Use renderings rather than model
- b. Pay-n-Take – August 17th
- c. Pay-n-Take – August 31st
- d. Pay-n-Take – September 7th
- e. Board of Directors Meeting – September 10th
- f. Pay-n-Take – September 21st
- g. Meet State Assembly Candidate – October 5th

Next Board Meeting Tuesday September 10, 2024, at 1:00 p.m. - Gualala Community Center